



AGENDA

City of Flagstaff

HERITAGE PRESERVATION COMMISSION

4:00 PM – Wednesday, January 15, 2014

Flagstaff City Hall, **Staff Conference Room**, 211 W. Aspen Avenue



In compliance with the Americans with Disabilities Act, if you need assistance to participate in this meeting, please contact Michelle Book 928-213-2906 (or 774-5281 TDD). Notification at least 48 hours in advance will enable the City to make reasonable arrangements.

CALL TO ORDER

COMMISSION MEMBERS:

Tom Paradis, Chair
Phil Scandura, Vice Chair
Lynne Corbin
Jonathan Day
Laurel Dunn
Rich Rummel
David Zimmerman

CITY STAFF:

Karl Eberhard, Staff Liaison
Michelle Book, Recording Secretary

I. PRELIMINARY GENERAL BUSINESS

1. PUBLIC COMMENT

- a. *(At this time, any member of the public may address the Commission on any subject within their jurisdiction that is not scheduled before the Commission on that day. Due to Open Meeting Laws, the Commission cannot discuss or act on items presented during this portion of the agenda. To address the Commission on an item that is on the agenda, please wait for the Chair to call for Public Comment at the time the item is heard.)*

2. ANNOUNCEMENTS

- a. *(Reconsiderations, Changes to the Agenda, and other Preliminary Announcements)*

3. APPROVAL of MINUTES.

Regular Meeting of November 20, 2013

II. OLD BUSINESS

(Continued, postponed, and tabled items.)

None

III. NEW BUSINESS

1. Historic Facades and Signs Grant – Montoya Residence

| | |
|---------------------------|-------------------------------|
| Address: | 314 s. Leroux |
| Assessor's Parcel Number: | 103-12-005 & 6 |
| Property Owner: | Margie Lopez / Manuel Montoya |
| Applicant: | Manuel Montoya |
| City Staff: | Karl Eberhard, HPO |

REQUESTED ACTION: Approval - \$2,900 in HF&S Grant funding.

This is a request to fund the replacement of windows with preservation appropriate new energy efficient wood frame windows. The property is not identified as contributing to the Flagstaff Southside National Register Historic District. There is a front house and the subject house located at the rear (visible from alley). Based on owner reported historic context, the subject house may be eligible. Work includes two incorrect casement windows (\$3,000) to meet egress requirements.

RECOMMENDED ACTION: Not funding the casement windows, approve \$1,400 in HF&S Grant funding with an option: If the owner can get historically correct double hung windows in lieu of the two casement windows, approve \$2,900 in HF&S Grant funding. Include a condition that funds not collected in one year are forfeit.

2. Discussion – Train Station Platform

| | |
|---------------------------|--------------------|
| Address: | 1 E. Route 66 |
| Assessor's Parcel Number: | 100-44-003C |
| Property Owner: | City of Flagstaff |
| Applicant: | City of Flagstaff |
| City Staff: | Karl Eberhard, HPO |

REQUESTED ACTION: Discussion, recommendation to BPAC for funding in the amount of \$300,000.

This is a request to consider recommending BPAC funding for the refurbishment of the Train Station Platform. This proposed project would re-install the historic brick platform over a new base layer with a new under-drainage system. The amount exceeds the limits of the Historic Facades and Signs Grant program, though it is otherwise similar, and hence the action seeks HPC recommendations only. Note also that this is a City of Flagstaff project, which under the HF&S Grant Program requires extraordinary circumstances. Other funding not being plentiful and the need being immediate, a less expensive solution may be selected.

RECOMMENDED ACTION: Recommend BPAC funding in the amount of \$300,000.

IV. CONCLUDING GENERAL BUSINESS

1. REPORTS

- a. Staff Report – Review of projects approved by staff consent.

2. ANNOUNCEMENTS

(Informal Announcements, Future Agenda Items, and Next Meeting Date)

- a. Next Regularly Scheduled Meeting: February 19, 2014
- b. Future Agenda Items

ADJOURNMENT

CERTIFICATION OF POSTING OF NOTICE

The undersigned hereby certifies that a copy of the foregoing notice was duly posted at Flagstaff City Hall on January 6, 2014 at 11:00 a.m. in accordance with the statement filed by the Recording Secretary with the City Clerk.

Dated this 6th day of January, 2014.

Michelle Book, Administrative Specialist